

**MEETING OF THE BOARD OF TRUSTEES OF THE
WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**

Friday, September 27, 2013

The meeting was called to order at 9:00 a.m. in the University Commons, Room 216.

BOARD MEMBERS PRESENT: Ms. Conway, Mr. Gruel, Mr. Guarasci, Ms. Mascolo, Ms. Niro, ,
Dr. Pruitt, Ms. Weinbaum, Ms. Zastocki, President Waldron

ABSENT: Mr. Pesce

OTHERS PRESENT:

Provost and Senior Vice President Sandmann, Vice President Bolyai, Vice President Cohen,
Vice President Ferguson, Vice President Martone, Executive Director DeDeo, Chief of Staff
Seal, General Counsel Jones, Mrs. Santaniello, Mrs. Barone, administrators, faculty, and
others.

ANNOUNCEMENT CONCERNING ADEQUATE NOTICE OF MEETING:

In accordance with the "Open Public Meetings Act," the Chairperson publicly announced and
had entered into the minutes that "adequate notice" of this meeting was provided. In
compliance with the Statute, this notice was posted on the University's web page and distributed
to The Herald News, The Record, and The Star Ledger more than 48 hours prior to this
meeting.

It was moved and seconded to adopt the following resolution:

9-13-1 - RESOLUTION, TO MOVE INTO EXECUTIVE SESSION (Appendix 1)

The resolution was unanimously adopted.

At approximately 10:55 a.m., the Public Session resumed.

APPROVAL OF MINUTES, July 22, 2013 BOARD OF TRUSTEES MEETING:

The minutes of the July 22, 2013 Board meeting were approved as distributed.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:

Ms. Conway, chair of the Nominations and Governance Committee, reported that the committee
has affirmed the following officers of the Board of Trustees of William Paterson University for
2013-2014:

Frederick Gruel –	President
Maureen Conway –	Vice President
Anna Mascolo -	Secretary

CHAIR'S REPORT:

Mr. Gruel welcomed everyone to the first meeting of the 2013-2014 academic year. He thanked
the campus for their patience during the construction projects on campus - the demolition of the
Coach House to make way for a new academic core building, and the ongoing construction of
the parking garage. Both are very important projects that will benefit the University community
immensely.

Mr. Gruel extended the Board's congratulations and admiration to the four student athletes, Mr. Anthony Biondi, Mr. Jelani Bruce, Mr. Kell'E Gallimore, and Mr. Thomas James who were the subject of national media attention for their honesty and integrity recently at a local store. Mr. Jelani Bruce was present representing his fellow teammates who were attending class. Mr. Gruel commended Athletic Director, Ms. Sabrina Grant, and Coach Jerry Flora for the wonderful work they do building teams of character, responsibility and honesty in addition to successful athletes.

Mr. Gruel acknowledged three financial planning majors who were recently awarded TD Ameritrade Institutional NextGen scholarships for their academic achievements – Ms. Kelly McNerney, Ms. Kayla-Lynn Kascia and Mr. Andrew Milling. Ms. McNerney and Ms. Kascia were present to represent the group and receive congratulations from the Board and a round of applause from all who were present. The three students were invited by TD Ameritrade Institutional to ring the closing bell on the New York Stock Exchange on August 21, 2013. The ceremony was televised live on the CNBC program Closing Bell. Mr. Gruel and President Waldron extended congratulations to Kelly, Kayla-Lynn and Andrew on their achievement.

Mr. Gruel noted that the Board will be holding a retreat on October 4, 2013.

PRESIDENT'S REPORT:

President Waldron welcomed the newly tenured faculty in the audience. She extended congratulations to all the faculty who were tenured at the beginning of the fall 2014 semester noting what a great accomplishment it is for a faculty member to attain.

She spoke about enrollment data, increases in freshmen and transfer students, and the adoption of the common application for admission, and the very successful move-in day.

President Waldron thanked VP John Martone for his outstanding service to the University and remarked on all the programs he has instituted and strengthened during his tenure. A retirement celebration is being planned.

President Waldron spoke about the upcoming notable events taking place on campus. President Waldron prepared a detailed report which will be made part of the minutes.

GOVERNMENT AND COMMUNITY AFFAIRS REPORT:

Mr. DeDeo reported that the Gubernatorial debate being held on October 8 at WPU will be a sold out event. The response from the community and the campus has been outstanding. He mentioned two legislative issues – one bill establishes an education funding formula commission, which will review performance-based funding formulas throughout the country and identify best practices. Another bill will establish a higher education tuition study commission to examine the "Pay Forward, Pay Back" program initiated in Oregon and consider the feasibility of a pilot program in New Jersey.

A written report was prepared and it is made a part of the minutes.

EDUCATIONAL POLICY AND STUDENT DEVELOPMENT COMMITTEE REPORT:

Ms. Mascolo reported for Mr. Pesce. The Committee met on September 10, 2013. Professor Michael Rees and two students presented the highlights of their summer study in Italy. They used high tech robots and digital software to create marble sculptures.

Dean Glen Sherman and members of the Blue Ribbon Task Force led an in depth discussion of their report, which will be shared with the campus community on several dates and times. The Committee recommends the following resolution for approval by the Board:

It was moved and seconded to adopt the following resolution:

9-13-2-RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD OF DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY AUXILIARY SERVICES ORGANIZATION, INC. (Appendix 2)

The resolution was unanimously adopted.

FINANCE, AUDIT AND INSTITUTIONAL DEVELOPMENT COMMITTEE REPORT:

Ms. Niro reported that the Finance, Audit and Institutional Development Committee met on September 11, 2013. The Committee met privately, prior to the full meeting, with Internal Auditor, Jeffrey Floyd. VP Pam Ferguson presented the progress made toward FY2014 goals for the division of Institutional Advancement. Consultants for the feasibility study for the capital campaign are conducting interviews with campus constituents. VP Bolyai discussed the progress of the distribution of \$32 million in funds awarded to the University through the Bond issue. He provided a construction update.

It was moved and seconded to adopt the following resolution:

9-13-3- RESOLUTION, FISCAL YEAR 2015 CAPITAL BUDGET REQUEST (Appendix 3)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

9-13-4- RESOLUTION, BID WAIVERS – GLOBAL FINANCIAL SERVICES INSTITUTE AND SMALL BUSINESS DEVELOPMENT CENTER (Consent Agenda) (Appendix 4)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

9-13-5- RESOLUTION, BID WAIVERS – LIBRARY – VALE CONSORTIUM (Consent Agenda) (Appendix 5)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

9-13-6- RESOLUTION, BID WAIVER, HORIZON ENGINEERING ASSOCIATES (Appendix 6)

The resolution was unanimously adopted.

It was moved and seconded to adopt the following resolution:

9-13-7- RESOLUTION, BID WAIVERS – INFORMATION TECHNOLOGY (Consent Agenda)
(Appendix 7)

The resolution was unanimously adopted.

PERSONNEL AND COMPENSATION COMMITTEE REPORT:

Dr. Pruitt reported that the Personnel and Compensation Committee met on September 12, 2013 and discussed various personnel matters including the 2013-14 Athletic Appointments and EOF appointments. The following resolution was recommended for approval by the Board:

It was moved and seconded to adopt the following resolution:

9-13-8- RESOLUTION, VARIOUS PERSONNEL MATTERS (CONSENT AGENDA)
(Appendix 8)

The resolution was unanimously adopted.

NOMINATIONS AND GOVERNANCE COMMITTEE REPORT:

Ms. Conway reported that the Committee met on September 10, 2013. They discussed the results of the recently completed Board Self-Assessment. Recommendations were made and more will be put forth at the Board Retreat scheduled for October 4, 2013. A more in-depth discussion will be held at the Retreat. The Committee also reviewed and approved revised wording in the process for recruitment of new Trustees.

OTHER BUSINESS:

Mr. Chris Maher spoke about his efforts on behalf of LGBT students and made a plea for increased services for the support of LGBT students' academic, psychological and social development. He shared a memo he wrote outlining these needs and the signatures of support he received.

The Board thanked Mr. Maher for his presentation and for providing the information on behalf of LGBT students.

There being no further business, Mr. Gruel made a motion to adjourn the meeting. It was moved and seconded and the meeting adjourned at 11:55 a.m.

Respectfully submitted,



Donna Santaniello
Assistant to the President

9/27/13

Appendix 1
Minutes of the
September 27, 2013
Board Meeting

9-13-1 RESOLUTION, TO MOVE INTO EXECUTIVE SESSION

WHEREAS: The New Jersey Open Public Meetings Act, N.J.S.A.10:4-6 et seq., permits the public's exclusion from certain portions of the Board meeting; now therefore be it

RESOLVED: That The William Paterson University Board of Trustees move into closed session to discuss matters pertaining to personnel issues including various appointments and resignations, attorney-client privileged communication, a review of active litigation matters, and real estate matters, and be it therefore

RESOLVED: That any actions taken in closed session will be made public as required by law.

9-13-2 RESOLUTION, APPOINTING MEMBERSHIP TO THE BOARD OF DIRECTORS OF THE WILLIAM PATERSON UNIVERSITY AUXILIARY SERVICES ORGANIZATION, INC.

WHEREAS: The Board of Trustees of William Paterson University makes appointments to the Board of Directors of the William Paterson University Auxiliary Organization, Inc.; therefore, be it

RESOLVED: That the following individuals are appointed to the Board of Directors of the William Paterson University Auxiliary Organization, Inc., consistent with membership composition stipulated in its constitution:

Ms. Jean Aires

Mr. Joseph Caffarelli

Ms. Maureen Conway, Board of Trustees

Ms. Rosemarie Genco

Ms. Lori Hoffman, SGA Vice President*

Mr. Douglas Hamilton

Mr. Nick Maganuco, SGA President*

Mr. Marty Novak, SGA Executive Vice President*

Professor Kathleen Odell Korgen

Dr. Kathleen Waldron**

SGA Treasurer* (election will occur during Fall 2013 semester)

*SGA Officers

** Designee – Dr. John Martone, Vice President for Student Development

Appendix 3
Minutes of the
September 27, 2013
Board Meeting

9-13-3

**RESOLUTION, FISCAL YEAR 2015 CAPITAL BUDGET
REQUEST**

RESOLVED: That the Board of Trustees of William Paterson University approves transmittal of the FY 2015 seven-year Capital Budget Request to the Department of Treasury. The 2015 General Funds request is for \$7,537,000.

9-13-4 RESOLUTION, BID WAIVERS – GLOBAL FINANCIAL SERVICES INSTITUTE AND SMALL BUSINESS DEVELOPMENT CENTER (Consent Agenda)

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$32,100, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 11, 2013, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
Bloomberg	\$ 68,000
Starfish Global	\$ 40,000

BID WAIVER, BLOOMBERG

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it requires Bloomberg's Professional financial database subscription service, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Bloomberg, New York, New York, in an amount not to exceed \$68,000 for Fiscal Year 2014.

BID WAIVER, STARFISH GLOBAL

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it requires professional consulting services associated with the Small Business Development Center, the total cost of which will be entirely reimbursed by the Small Business Administration grant, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(15), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Starfish Global, of Ventnor, New Jersey, in an amount not to exceed \$40,000 for Fiscal Year 2014.

Appendix 5
Minutes of the
September 27, 2013
Board Meeting

**9-13-5 RESOLUTION, BID WAIVERS – LIBRARY – VALE CONSORTIUM
(Consent Agenda)**

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$32,100, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 11, 2013, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
EBSCO Information Services (increase)	\$ 1,525,000
R.R. Bowker LLC	\$ 44,000
The Chronicle of Higher Education	\$ 59,000
The Gale Group, Inc.	\$ 172,000
Proquest LLC	\$ 915,000

BID WAIVER, EBSCO INFORMATION SERVICES

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs to expedite the purchase of database access for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to modify the agreement on behalf of the VALE with EBSCO Information Services, of Birmingham, Alabama. The amount shall be increased from \$1,420,000 to \$1,525,000 for Fiscal Year 2014.

BID WAIVER, R.R. BOWKER LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs *Books-In-Print* and *Global Books-in-Print* database access for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with R.R. Bowker LLC, of New Providence, New Jersey, in an amount not to exceed \$44,000 for Fiscal Year 2014.

BID WAIVER, THE CHRONICLE OF HIGHER EDUCATION

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the on-line version of weekly publication for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Chronicle of Higher Education, of Washington, D.C., in an amount not to exceed \$59,000 for Fiscal Year 2014.

BID WAIVER, THE GALE GROUP, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs the *Health Reference Center*, the *Literature Resource Center*, the *Literature Resource Center Archives* and the *Opposing Viewpoints* databases for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with The Gale Group, Inc., of Farmington Hills, Michigan, in an amount not to exceed \$172,000 for Fiscal Year 2014.

BID WAIVER, PROQUEST LLC

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that, as fiscal agent for the Virtual Academic Library Environment of N. J. (VALE), it needs ProQuest's full suite of thirteen databases for its members, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(6), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement on behalf of the VALE with ProQuest LLC, of Ann Arbor, Michigan, in an amount not to exceed \$915,000 for Fiscal Year 2014.

9-13-6 RESOLUTION, BID WAIVER, HORIZON ENGINEERING ASSOCIATES

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and

WHEREAS: The University has determined that it needs professional commissioning services for the New Academic Building, Hunziker Wing and Hunziker Hall Projects, and miscellaneous smaller projects, and

WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(1), and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it

RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Horizon Engineering Associates, of New York, New York, in an amount not to exceed \$197,000.

**9-13-7 RESOLUTION, BID WAIVERS - INFORMATION TECHNOLOGY
(Consent Agenda)**

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding; therefore for contracts in excess of \$32,100, and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding therefore, and

WHEREAS: The Law requires that such waivers shall be approved by the Board of Trustees, and

WHEREAS: At its meeting of September 11, 2013, the Finance, Audit and Institutional Development Committee of the Board of Trustees reviewed proposed waivers as detailed in the list below, and

WHEREAS: The Finance, Audit and Institutional Development Committee reviewed the rationale and projected expenditure amount for each waiver, documentation citing each waiver's basis in the New Jersey State College Contracts Law, explanatory memos from the appropriate University staff members providing specific details about each waiver and discussed responses to questions posed by trustees to staff about specific waivers, and

WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expenses authorized, and that the process employed in recommending these actions complies with all applicable statutes and regulations, and

WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approve the following waivers, further specific details of which are enumerated in the attached documents, therefore, be it

RESOLVED: That the Board of Trustees of William Paterson University of New Jersey approves the waivers described in the attached documents.

Vendor	Amt. Not to Exceed
CollegeNet, Inc.	\$ 66,000
Atrion Communications Resources, Inc.	\$ 35,000
Software Hardware Integration	\$ 35,000
CDW Government	\$ 35,000
GovConnection, Inc.	\$ 35,000

BID WAIVER, COLLEGENET, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs additional proprietary software products from this vendor, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 5.a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Collegenet, Inc., of Portland, Oregon, in an amount not to exceed \$66,000 for Fiscal Year 2014.

BID WAIVER, ATRION COMMUNICATIONS RESOURCES, INC.

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs information technology equipment to be deployed throughout the campus, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Atrion Communications Resources, Inc., of Branchburg, New Jersey, in an amount not to exceed \$35,000 for Fiscal Year 2014.

BID WAIVER, SOFTWARE HARDWARE INTEGRATION

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs information technology equipment to be deployed throughout the campus, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with Software Hardware Integration, of Somerset, New Jersey, in an amount not to exceed \$35,000 for Fiscal Year 2014.

BID WAIVER, CDW GOVERNMENT

- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs information technology equipment to be deployed throughout the campus, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with CDW Government, of Shelton, Connecticut, in an amount not to exceed \$35,000 for Fiscal Year 2014.

BID WAIVER, GOVCONNECTION, INC.


- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-52 et seq., requires that contracts be made and awarded by the state college/university only after public advertising for bids and bidding for contracts in excess of \$32,100, and
- WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits in certain specified instances that contracts may be made, negotiated, or awarded by the state college/university by resolution of its Board of Trustees without public advertising for bids and bidding, and
- WHEREAS: The University has determined that it needs information technology equipment to be deployed throughout the campus, and
- WHEREAS: The purchase of this service is exempted from public bidding pursuant to N.J.S.A. 18A:64-56 a.(19), and
- WHEREAS: The Vice President for Administration and Finance has certified that there are sufficient budgeted funds available to pay the expense authorized, and that the process employed in recommending this action complies with all applicable statutes and regulations, and
- WHEREAS: The Finance, Audit and Institutional Development Committee recommends that the Board of Trustees approves this expenditure herein, therefore, be it
- RESOLVED: By the Board of Trustees that the University President or her designee be authorized to enter into an agreement with GovConnection, of Merrimack, New Hampshire, in an amount not to exceed \$35,000 for Fiscal Year 2014.

Appendix 8
Minutes of the
September 27, 2013
Board Meeting

**11-13-8 RESOLUTION, VARIOUS PERSONNEL MATTERS
(CONSENT AGENDA)**

RESOLVED: That the Board of Trustees approves the various personnel matters as recommended by the President including 2013-2014 3rd, 4th, and 5th year reappointments, fall 2013 new tenure track faculty, fall 2013 adjunct and overload appointments and miscellaneous personnel actions including appointments, leaves of absence, resignations, and various changes in employee status, and directs that the actions be listed in the minutes of this meeting.

MEMORANDUM

TO: Personnel and Compensation Committee
FROM:  Robert Seal, Chief of Staff to the President and Board of Trustees
RE: **Executive Summary – Personnel Actions**
DATE: September 6, 2013

For your review are various personnel actions, summarized below:

1. 2013-2014 Athletic Appointments

The Athletics Department seeks approval for personnel appointments to support teams in baseball, basketball, field hockey, football, golf, soccer, softball, swimming, tennis, and volleyball. Also included are positions in sports information, the team physician, and trainers. Total cost = \$172,500 for 35 limited/part-time positions.

2. EOF Summer Instructor Appointments, Resident Assistant and Summer Assistant Appointments

The staff of the EOF Summer Program 2013 (excluding full-time University staff) are hired on a contract basis and paid from grant funds from the state, including 16 instructors (\$74,596) and 11 resident and program assistants (\$27,100), totaling \$101,696.

3. Graduate Assistant Appointments and Reappointments

Students enrolled full-time in graduate programs may apply for a graduate assistantship, applicable for up to two academic years (but appointed annually) and carrying a \$6,000 stipend for 20 work hours per week and full tuition waiver. For AY2013-2014, 35 students were reappointed and 42 students were newly appointed, for a total of 77 graduate assistantships totaling \$462,000 in stipends. Both the number of graduate assistants and total dollars spent remained unchanged from AY2012-2013.

4. Various Personnel Matters

Attached are various personnel changes that have occurred subsequent to the July 2013 meeting of the Board of Trustees.

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
APPOINTMENTS:	Chandima Abeywickrama	Assistant Professor (One Year Only)	Chemistry	U22	7	\$69,097.51	9/1/13 - 6/30/14
	Amy Condon	Instructor (One Year Only)	Communication	U20	7	\$62,673.18	9/1/13 - 6/30/14
	Marilyn Gasior	Assistant Professor (One Year Only)	Special Education & Counseling	U22	5	\$63,781.39	9/1/13 - 6/30/14
	William Golubinski	Director, Capital Planning, Design and Construction (Dir.1,SC)	Capital Planning, Design and Construction	D32		\$125,000.00	7/29/2013
	Veronica Ruiz	Associate Director, Employee Relations (Assoc. Dir.3,SC)	Office of Human Resources	D25		\$80,200.00	7/27/2013
	Johanna Torres	Associate Director, Student Enrollment Services (Assoc. Dir.3,SC)	Student Enrollment Services	D25		\$77,000.00	9/3/2013
	Margaret Touw	Instructor (One Year Only)	Nursing	U18	12	\$67,764.17	9/1/13 - 6/30/14
	Jennifer Tumlin	Director of Judicial Affairs and Dispute Resolution (Dir.3,SC)	Judicial Affairs and Dispute Resolution	D28		\$85,000.00	8/5/2013
	Ursula Wolz	Associate Professor (One Year Only)	Computer Science	U26	9	\$90,458.97	9/1/13 - 6/30/14
LEAVES OF ABSENCES:	Allhea Hylton-Lyndsay 3/4 Time Medical leave with pay**	Associate Professor	Secondary & Middle School Education	U26	12	\$99,162.40	9/3/13 - 12/20/13
	Ethan Jeros Medical leave with pay*	Assistant Football Coach (PSS4,SC)	Athletics	U15	10	\$54,206.18	8/1/13 - 9/30/13
	Natalie Lindemann Medical leave without pay	Assistant Professor	Psychology	U22	8	\$71,045.22	9/1/13 - 9/25/13
	Lori Ramos Medical leave without pay	Assistant Professor	Communication	U24	12	\$89,915.16	9/1/13 - 12/20/13
	David Shapiro Medical leave with pay**	Professor	Art	U32	12	\$132,891.47	9/1/13 - 12/31/13
	Janis Schwartz Medical leave with pay *	Executive Director, Alumni Relations (Dir.3, SC)	Institutional Advancement	D28		\$92,800.00	6/11/13 - 7/15/13
	Louis Szucs Medical leave with pay*	Director, Payroll and Employee Benefits (Dir.2,SC)	Payroll and Employee Benefits	D30		\$115,200.00	7/16/13 - 9/30/13
* Leave without pay after expiration of eligible sick leave and vacation time							
** Leave without pay after expiration of eligible sick leave							
RESIGNATIONS:	Sharon Audet	Assistant Director, Financial Aid (Asst.Dir.4,SC)	Financial Aid	U20	8	\$65,084.54	8/22/2013
	Benjamin Vilhauer	Associate Professor	Philosophy	U26	8	\$86,363.69	6/30/2013
	Willie West	Resident Director (Program Asst.)	Residence Life	U17	1	\$41,640.32	8/16/2013
CHANGE IN SALARY:							
Michael Hodges, Kinesiology, from Instructor, U21, \$68,346.36 to Assistant Professor, U22, \$69,097.51, recvd. Ph.D., effective 9/1/2013							
Danielle Liautaud, Provost Office, from Exec. Assist. to the Provost(Dir.2,SC), D30, \$100,600.00 to Interim Assoc. Provost for Academic Development(Assoc.V.P.), D35, \$125,000.00, effective 8/5/2013							
Jill Nocella, Nursing, from Instructor, U21, \$67,669.66 to Assistant Professor, U25, \$70,061.23, recvd. Ph.D. effective 5/1/2013							
Michael Schlossman, Sociology, from Instructor, U21, \$65,813.49 to Assistant Professor, U22, \$69,097.51, recvd.Ph.D. effective 9/1/2013							
Julie Siddique, Sociology, from Instructor, U21, \$65,813.49, to Assistant Professor, U22, \$69,097.51, recd. Ph.D. effective 9/1/2013							
CORRECTION TO DATE:							
Peter Blasevick, Library, Reference Librarian 3, U22, \$29.20 per hour, effective 8/5/13							

FOR ACTION BY THE BOARD OF TRUSTEES AT THE SEPTEMBER 27, 2013 MEETING

William Paterson University
Personnel Matters

Personnel Action	Name	Position	Department	Range	Step	Salary	Effective Date
CORRECTION TO DATE AND SALARY:							
	Edward Gurka, Athletics, Head Men's and Women's Swimming Coach (PSS3,SC), U18, \$67,764.17, effective 9/3/13						
CORRECTION TO NAME:							
	Carrie Warner to Carrie Masia, Psychology, Associate Professor, U29, \$108,459.02, effective 9/1/2013						
	Julie Siddique to Nahid Siddique, Sociology, Assistant Professor, U22, \$69,097.51, effective 9/1/2013						