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4 **PRESENT:** Aktan, Andreopoulos, Barrow, Bernstein, Boroznoff, Cruz Paul, Chung, D'Haem, Diamond,  
5 Dinan, Duffy, Ellis, Falk-Romaine, Ferris, Finnegan, Gardner, Gazzillo Diaz, Godar, Healy, Kearney, Kelly,  
6 Kim, Levitan, McNeal, Nyamwange, Parras, Pavese, Perez, Quicke, Rosar, Scala, Schwartz, Sheffield, Snyder,  
7 Swanson, Tardi, Verdicchio, Wagner, Waldron, Walsh, Weil, Weisberg, Wong

8  
9 **ABSENT:** Bhat, Lindsey, Ndjatou, Steinhart

10  
11 **GUESTS:** Basu, Bolyai, Burns, Chabayta, Cohen, Daniel-Robinson, Fallace, Fanning, Fengya, Fuller-Stanley,  
12 Genco, Goldstein, Harris, Jemmott, Kashyep, Liautaud, Martinez, Malu, Miller, Nauta, Olaye, Rabbitt,  
13 Rosengart, Sabogal, Seal, Sherman, Tiernan, Trelisky, Wagner, Williams, Winslow

14 The Senate was called to order at 12: 35 PM.

15 **Adoption of the Agenda was moved by Pavese and Seconded by Snyder.**

16 **I. ANNOUNCEMENT**

17 Miller handed out a call for proposals for the Best Practice Showcase featuring New Jersey faculty presenting  
18 innovative uses of technology and instructional methodologies in higher education, K-12, and healthcare related  
19 education. The deadline for submission was January 24<sup>th</sup>.

20 **II. CHAIR'S REPORT:**

21 **The Draft Minutes of the December 12, 2011 meeting were moved to be accepted by Quicke and seconded**  
22 **by Levitan. Duffy asked that Line 55 be amended and Parras noted that Ku's name was spelled wrong**  
23 **and that Healy had attended the December 12<sup>th</sup> meeting but did not sign in.**

24 The Senate was asked to appoint a Senator to the Marketing and Public and Public Relations Committee. An  
25 email had been sent out for this and Quicke has been chosen to represent the Senate on this Committee. Parras  
26 thanked Goldstein for asking for official Senate representation on this Committee.

27 Parras also noted that the he would like the Senate to have a Facilities advisor and an email regarding this was  
28 sent out on January 4<sup>th</sup>. He opened the floor to nominations for this position and noted that this one person  
29 would keep the Senate advised about facilities issues, would try to attend all facilities-related meetings such as  
30 Town Hall meetings and just try to “stay on top of things.”

31 Ferris noted that there is a Learning Spaces Committee.

32 Parras noted that this is not a council but maybe someone from this Committee would like to be the liaison.

33 Bolyai noted that there is a Facilities Committee.

34 Parras countered that there is not a Senate Representative on this Committee.

35 Weisburg pointed out that without a contact the Administration is not listening to the issues.

36 Bolyai noted that there are capital planning and construction web pages and all the minutes from the facilities  
37 and parking garage meetings are posted there.

38 Parras then ended the discussion by commenting that we need a person and there is no nomination.

39 Parras then spoke about the Ad Hoc Committee for Administrative Evaluations. He noted that they were  
40 moving forward. He spoke about how revisions had been done and the Executive Committee looked them over  
41 and will not bring them to the floor as it would take too much time. Parras also discussed how Zoomerang was  
42 purchased, a survey platform, and it will do the administrators evaluations as well as the Senate elections. It  
43 will also do the analysis of the evaluations including charts and figures. The elections council will need to learn  
44 how to use Zoomerang. Parras then thanked Duffy for chairing the council and then Eshwar and Cruz Paul for  
45 learning how to use Zoomerang and encouraged the Elections Council to consult with them to learn how to use  
46 it. Parras then noted that the evaluations should be done on time.

47 Kim asked when.

48 Parras said by the end of the semester.

49 Kim asked if the Senate could review the questions.

50 Parras said no, the Executive Committee has reviewed the questions but that he would send it to individual  
51 Senators if they want to see them.

52 Kim asked why the Senate could not review them.

53 Parras said it would take too much time.

54 Tardi said that she believed at the last meeting Parras committed to bringing them on the floor of the Senate and  
55 that she believed that this is necessary.

56 Parras asked if it was acceptable if he sent them out and got them on the agenda for the next meeting since he  
57 changed his mind since the last meeting.

58 Duffy noted that there was an Ad Hoc Evaluations meeting the next day and that they were pressed for time and  
59 that if the questions were immediately sent out that they would need the feedback by the next day.

60 Parras said that the link would be sent out and that all feedback would be needed to be sent directly to the Ad  
61 Hoc Committee by the next day.

62 Tardi then asked if no changes are needed can the survey be sent out earlier as this was part of the problem last  
63 year.

64 Parras noted yes, that things need to keep being moved along.

65 Duffy also affirmed that this could be done.

66 Parras then noted that the meaning of these evaluations needs to be spoken about as they are a way for  
67 administrators to reflect on their work and a way for community members to evaluate the administration's work  
68 and progress.

69 Parras then went on to speak about two new links on the Senate webpage which keep track of resolutions. He  
70 urged Senators to view these. They keep track of what resolutions have been passed and what is being done as  
71 a follow up to these resolutions. Senators can view the Routing of the Approval of Academic Programs as well  
72 and see the follow up.

73 Treliksy asked for a column to be added to the table to note if the program has been approved by the State.

74 Parras affirmed that this would be done.

75 Parras also asked for the Administration to tell the Senate when programs are approved so the routing sheet can  
76 be updated.

77 Parras then told the Senate that he does hope to go up for re-election for Senate Chair but he is also applying for  
78 sabbatical. He noted that if he does get a sabbatical and he does get Senate chair he intends to choose to be  
79 Senate Chair.

80 Parras asked the Administration to tell the Senate when programs are approved so the routing sheet can be  
81 updated

82 Parras reminded the Senate that there will be a special Senate Session about the Strategic Plan next Tuesday,  
83 January 31<sup>st</sup> and reminded the Senators to speak to their departments and get feedback about the Strategic Plan.

84 In terms of implementation, he noted that there are two union representatives on the implementation Team One  
85 and now there is more emphasis on academics in the Strategic Plan.

86 Parras then went on to note that there is a lack of marketing in the Strategic Plan as this is like a “paint job” and  
87 throwing paint on an old house just makes the problems more pronounced. He noted that there were concerns  
88 that the Strategic Plan was not “more specific” but it is a guide for thinking and that he is interested in numbers  
89 too.

### 90 **III. VICE-CHAIR’S REPORT:**

91 Falk-Romaine announced that there is an opening for a professional staff member on the UCC Review Board 4:  
92 Diversity and Justice. Anyone interested in the position please see or contact Falk-Romaine.

### 93 **IV. BOARD OF TRUSTEES EDUCATIONAL POLICY AND STUDENT DEVELOPMENT** 94 **COMMITTEE LIAISON REPORT – Godar**

95  
96 On January 17, the Board’s Educational Policy & Student Development Committee met in open public session.  
97 Godar, as liaison to this Committee, attended this session and her report can be found at:

98 <http://www.wpunj.edu/dotAsset/347030.pdf>

99  
100 Godar presented a summary of her report to the Senate and noted that there were lots of numbers, and discussed  
101 the Dashboard Indicators in the report, 28 of them. She noted that these were a lot to keep track of and that they  
102 divert attention and make it difficult to keep track of what is “important.” She discussed how many of them are  
103 interrelated. Godar pointed out the importance of the faculty / student ration and how this should be lower as it  
104 is in conflict with the other goals.

105  
106 Weil noted that these numbers presented at the Finance Committee are proposed numbers and are still under  
107 review. They have not yet been finalized.

108  
109 Parras said that it is his understanding that the Dashboard Indicators are never written in stone and corrections  
110 can be made in the future.

111  
112 Perez asked how these goals were established.

113  
114 Waldron discussed that these indicators have been used in an “odd” way. That they have been around a long  
115 time but no one really knew about them, only the Board had them and they were used to evaluate the progress  
116 of the University. They were then set aside but it was not clear why they were set aside. As the Strategic Plan  
117 was developing they could use indicators, and the 2011 were actual and the Board already set these goals.

118 Waldron noted, as Parras referred to, the fact that we do not have anything that goes out for multiple years but  
119 we would like enrollment and graduation rates and the Board set the year 2012 for this President.

120  
121 Parras stated that there was no time to “linger on this” and that the Executive Committee will discuss the

122 Dashboard Indicators and discuss whether to look into these at a future meeting.

123

124 **V. BOARD OF TRUSTEES LIAISON, FINANCE, AUDIT & INSTITUTIONAL DEVELOPMENT**  
125 **COMMITTEE REPORT**

126

127 Finnegan attended the meeting of the Board of Trustee’s Finance, Audit, and Institutional Development  
128 Committee on January 18, 2012 and his full report can be found at:

129 <http://www.wpunj.edu/dotAsset/347065.pdf>

130 Finnegan noted that his report is self-explanatory and that he hopes the faculty will have input in selecting the  
131 new marketing firm. He expressed disappointment that there won’t be more public input in selecting the firm as  
132 the more faculty input, the better. Finnegan noted that he is surprised that the Board would set goals without  
133 faculty input. For example, they have a goal on scholarly activity but how do they set that without talking to the  
134 faculty? He was also concerned about accountability. For example, if a goal is not met, what happens? He  
135 would like to get that information from the Board. Goals have not been met in the past but he noted that  
136 nothing has seemed to happen with the Board. Finnegan noted the imperative of the Board reaching out to the  
137 Senate for input as well as to the Senate Councils, and then once again expressed concern about what the Board  
138 does when stated Goals of the Board are consistently not met.

139

140 Parras thanked Finnegan and Godar and noted that, “luckily we have these documents (the liaison reports) and  
141 we have you and Sue (Godar) and hopefully there will be more open processes.”

142

143 Kelly noted that she is grateful to the liaisons and very grateful that we now have a “grip” and understand these  
144 measures and the ambiguity that occurred and how these measures could have consequences for the long run.  
145 She expressed concerns about the measures and how the “cart could be leading the horse” and noted two  
146 important indicators “diversity and civic engagement” which are important to the University and important to  
147 measure in the midst of institutional change. She noted that these must be kept in the conversation.

148

149 Parras commented that this is an important conversation but we can’t have it now.

150

151 Perez discussed that he wants to see the whole process and wants expertise from his Department used. As Chair  
152 of Marketing, he would like to see the Marketing Department used in the Marketing campaign.

153

154 Barrow stated that since so many good points have been made she thought that maybe there needed a resolution  
155 made to have more communication between the Board and the Senate.

156

157 Parras said that if nothing happens in the next two weeks maybe that could be done but that she should “trust  
158 the Chair” to get the discussion of the dashboard indicators on a future senate agenda for discussion.

159

160 Verdicchio referred back to Godar’s report and discussed Student Health. He remarked that students had more  
161 psychosocial stress than average and that he felt that we, as faculty, have a responsibility to know about what  
162 this means; that we need to partner with students and that this number is a concern.

163

164 Andreopoulos noted that over the last three meetings the issue of the financial stress of students has been  
165 brought up and she questioned when we were going to have a detailed conversation about this and what we are  
166 going to do to try to address this. What are our policies?

167

168 Parras stated that we are going to try to get this on a future agenda.

169

170 Kelly supported Andreopoulos’ statement and then asked questioned whether we have the health and wellness  
171 services to handle and support the spike in referrals noting that this is a significant concern.

172

173 **VI. RESOLUTION TO REVISE THE BY-LAWS REGARDING THE BOARD OF TRUSTEES**  
174 **LIAISONS**

175

176 Parras discussed what was changed at the December 13<sup>th</sup> meeting.

177

178 **Levitan moved the Resolution to Revise the By-Laws Regarding the Board of Trustees Liaison.**

179

180 Discussion about the resolution began.

181

182 Gazzillo-Diaz discussed Section I 1 and the inconsistency noting that if anyone can be nominated then why is it  
183 that only a member of the Senate can vote for the liaison? She called for the need for consistency stating that  
184 either all members of the community need to be able to be nominated and be able to vote or only Senators could  
185 be nominated and be able to vote. Gazzillo Diaz affirmed that consistency in the Resolution is key.

186

187 Tardi inquired whether the Parliamentarian checked, as he was asked to do, whether or not this vote could go to  
188 the whole community. There was formerly a General Education Committee with this precedence.

189

190 Parras stated that he did not know what the question was and that the Senate could choose.

191

192 **Tardi motioned a point of order and asked that her question be answered. She restated her question--**  
193 **that being whether the Parliamentarian checked.**

194

195 Kearney answered that he did not check.

196

197 Kelly noted that we are not bound by past practice and that this is an issue of accountability and that she is all  
198 for accountability and broadening participation as long as they are accountable to the Senate.

199

200 Godar discussed that typically the liaison has not been a Senator; she has served in the past when she was not a  
201 Senator.

202

203 Duffy noted that he believes that Godar is right, for many years the liaison was not a Senator but presently they  
204 are.

205

206 Gazzillo Diaz stated that she has not problem with the person not being a Senator but if someone who is not a  
207 Senator nominates someone then they will not actually be able to vote for this person and she noted that she has  
208 a problem with this.

209

210 Tardi said that anyone should be able to apply and to vote. She reminded the Senate that Godar and she tried to  
211 get someone to be on the Board of Trustees and the Board said "no" that there are liaisons and she felt that  
212 therefore more credibility will be given if there are more people given access to the position.

213

214 Parras noted that this was "wisely said."

215

216 Kelly spoke out against this as she felt that it dilutes the role of the Senate, as we are a representative body.

217

218 Weisburg supported this noting that the University faculty and staff vote through their Senate representative.

219

220 Cruz Paul called the question.

221

222 Parras noted that this was not necessary as he was putting the question.

223

224 **The Resolution to Revise the By-Laws Regarding the Board of Trustees Liaison passed with one opposed**  
225 **and three abstentions.**

226

## 227 **VII. ADVISEMENT AND REGISTRATION COUNCIL PRESENTATION**

228

229 Fallace informed the Senate about how in the winter 2010-2011 the Advisement and Registration Council  
230 administered a survey of faculty advisors. Out of the 271 persons with one or more advisees during the fall 2010  
231 semester, they received 189 responses. This was close to 70% (69.74%) response rate. The Council authored  
232 and a delivered the Summary Results and Recommendations of the survey to the Executive Council of the  
233 Faculty Senate in early March 2011. Fallace noted that the Co-Chairs of the Council, Fallace and Martinez,

234 presented the report to the Faculty Senate on March 22nd and April 12th, 2011.  
235  
236 As part of this report, the Council issued the following recommendation:  
237  
238 That a first-tier “Advising” tab be created in WPCONNECT that would include information from any and all  
239 University sources having to do with advisement and/or registration.  
240 To follow up on this, in summer 2011, Fallace discussed how the council sent out an email to all advisors  
241 explaining the plans for creating an advisor tab and requested suggestions for links, documents, and resources to  
242 be included in this tab. The council received about a dozen responses, which were compiled and discussed with  
243 by the Council with Trelisky of the Registrar Services, Rosengart of the Career Development and Advisement  
244 Center, Fanning of Information Systems, and Scott from the Department of Languages and Cultures. Based on  
245 their feedback, the Council worked with Fanning and Pichardo to design a functional and convenient layout for  
246 the tab. Fallace then presented the to the Senate. He noted that the tab would be up and ready by the Fall 2012  
247 registration period. He then went on to show links such as links to lists of Chairs and their contact information.  
248  
249 Godar recommended that the change of degree (pink form) be put online.  
250  
251 Finnegan stated that we were told we could already do this.  
252  
253 Trelisky said we could not but would confirm this.  
254  
255 Kelly asked if there was any way to makes the notes section of advisement private.  
256  
257 Trelisky said there was.  
258  
259 Parras asked that the crosstalk stop and said that he would ask the Advisement Council to look into this.  
260  
261 Finnegan suggested that this information should be put into the Advisement tab, for example, there should be a  
262 new policy tab and under this there could be information / updates about whether we could now change degrees  
263 online. He affirmed that this tab seems to be where the place where policy and information should be put.  
264  
265 Cruz Paul asked if the links are live and if they update as they come out.  
266  
267 Fanning responded by noting that the links are a gathering site and once they get notification they are updated.  
268  
269 Cruz Paul asked if anyone is in charge of the Advisement Tab.  
270  
271 Fallace noted that the Advisement Council is and likes the idea of having an announcement section.  
272  
273 Duffy noted that the tab speaks multitudes and asked if the Advisement and Registration Council could run an  
274 information session.  
275  
276 Ellis asked if we could get an email confirming when we have submitted grades.  
277  
278 Fanning said that he would look into it.  
279  
280 **ADJOURNMENT:** The Faculty Senate adjourned at 1:43. The next meeting of the Faculty Senate will be held  
281 on Tuesday, January 31<sup>st</sup> at 12:30pm in University Commons Ballroom C.  
282  
282 Respectfully submitted: K. McNeal  
283  
283 THIS AND OTHER SENATE DOCUMENTS ARE AVAILABLE ONLINE AT: [www.wpunj.edu/senate](http://www.wpunj.edu/senate)